

# *Sterling Oaks Apartments*

## Rental Application

Today's Date \_\_\_\_\_ When needed \_\_\_\_\_

Referred by \_\_\_\_\_ How did you hear about us? \_\_\_\_\_

Head of household Name Mr. Mrs. Ms.		
Current Address		
SS#	Date of Birth	
Phone (home)	Phone (work)	E-mail:
Current Landlord or Community Name		Phone
How long at current address	Amount of Rent	
Previous address if less than one year		
If not currently renting, have you ever rented before?		
If Yes Address	Landlord Phone	
Have you ever been convicted of a crime?	If yes. Explain?	
Employed by		
Address		
Position or Rank	Salary \$	
Phone	Supervisor	
How long employed	Full Time	



If not employed, source of Income: \_\_\_\_\_

If more than one job, list 2<sup>nd</sup> employer on the back of application

Name of Spouse	E-mail:
SS #	Date of Birth
Employed by	Address
Position	Salary
Phone	Supervisor
How long employed	Hours per week

Current Bank Account Numbers Checking \_\_\_\_\_ Savings \_\_\_\_\_

Name of Bank: \_\_\_\_\_

Name and address of nearest relative not living with you \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

List all persons to occupy the apartment

Name	SS#	DOB	Relationship

List two references not related to you

1. Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

2. Name \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

Make of Auto \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag \_\_\_\_\_

Any pets \_\_\_\_\_ Type \_\_\_\_\_ Weight \_\_\_\_\_

I hereby declare that all of the information given on this application is true and correct to the best of my knowledge, I authorize the agent to process this application to obtain a history of my credit and contact any persons deemed necessary to verify this information. I understand that if any of this information is found to be false this application may be denied or my lease if executed may be terminated. I understand that if there is any substantial change in my circumstances between application and move in the landlord may re assess my application. If accepted, "Resident expressly authorizes Landlord, or Landlord's Agent (including collection agency), to obtain Tenant's consumer credit report, which the Landlord, or it's Agent, may use if attempting to collect past due rents, payments, late fees, or other charges from Tenant, both during the term of the lease, and thereafter."

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Driver License # \_\_\_\_\_

Co- Applicant \_\_\_\_\_ Date \_\_\_\_\_

Driver License # \_\_\_\_\_





**STERLING OAKS APARTMENTS**

**124#1 West Little Creek Road  
Norfolk, VA 23505  
757-489-4411 Fax: 757 489-0651**

**TENANT RELEASE AND CONSENT**

I/We \_\_\_\_\_, the undersigned do hereby authorize all persons or companies in the categories listed below to release without liability, information regarding employment, income and/or assets to Sterling Oaks Apartments for purposes of verifying information on my/our apartment rental application.

**INFORMATION COVERED**

I/We understand that previous or current information regarding me/us may be needed. Verifications and inquiries that may be requested include, but are not limited to: personal identity; employment and income. I/We understand that this authorization cannot be used to obtain any information about me/us that is not pertinent to my eligibility for and continued participation as a Qualified Resident.

The groups or individuals that may be asked to release the above information include, but are not limited to:

- |                            |                                |
|----------------------------|--------------------------------|
| Past and Present Employers | Social Security Administration |
| Previous Landlords         | Retirement System              |
| Public Housing Agencies    | State Unemployment Agencies    |

**CONDITIONS**

I/We agree that a photocopy of this authorization may be used for the purposes stated above. The original of this authorization is on file and will stay in effect for one year and one month from the date signed.

I/We understand that I/We have a right to review this file and correct any information that is incorrect.

**SIGNATURES**

\_\_\_\_\_  
Applicant/Resident

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Co-Applicant/Resident

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Date